

July 15, 2019

Dear Owners:

Re: **Strata Plan NW 39 – “Simon Fraser Hills”**  
**9002 – 9008 Altair Place, 9009 – 9039 Altair Place, Burnaby, BC**



We write as Management Agents for the above referenced property.

Please be advised that the Altair Place watermain replacement has started. This work is expected to take approximately 8 – 12 weeks to complete.

**Please note that there will be periodic water shutdowns during the project. Owners will be notified well in advance and the facilities in the Cabana will be made available to those residents affected by the water shutdowns.**

In-suite access will be required for each Strata Lot included in the project for both the building access holes and piping installation portions of the project. Owners may want to put down tarps or protective floor covering in the event of worker access that may be required during any wet weather days. **In-suite work will occur in the mechanical (water heater/furnace) area. Please ensure these areas are cleared out and cleaned up to accommodate the work.** Please note that the time spent inside will be minimal, as most of this work will be completed from the outside.

Street scanning has occurred and excavation will now begin with the required watermain piping holes being drilled along driveways for the new piping. Please note that this will likely affect temporary in/out access to some parking stalls. Steel plates will be installed over the driveway holes during the project and will be backfilled when the supply lines are installed.

Building access holes will be drilled where the water service will enter the units. The in-suite access holes will be in the mechanical (water heater/furnace) area. Later in the project the new piping will be fed and connected in each unit.

Jason and Kathy Chow will be our contacts for the Altair Place re-pipe project. Jason will be available during the day. Kathy will be able to help out in the evenings after work. Jason's cell number is [REDACTED]

**All Strata Lots included in the project will be required to either have someone available to provide access when required or provide a spare key to Jason Chow at 9029 Altair Place.**

For residents with pets, please make the necessary arrangements during this time as both the crew and the strata onsite coordinators will not be held responsible for the safety of Owner's pets.

If you have any questions while this work is underway, Owners should first contact the Property Manager, Mike Britten during regular business hours of Mon–Fri between 9:00 am – 5:00 pm. If you have any questions after those hours, you may contact Jason Chow at [REDACTED]

Sincerely,  
**BAYSIDE PROPERTY SERVICES LTD.**

Mike Britten, Property Manager

Direct Line: 604-629-8753

[mbritten@baysideproperty.com](mailto:mbritten@baysideproperty.com)

Per: The Owners, Strata Plan NW 39

cc: Council President